



County of San Bernardino

# INTEROFFICE MEMO

**DATE** May 6, 2004**PHONE** 387-5418**FROM** MARK UFFER  
Interim County Administrative Officer**TO** MEMBERS  
Board of Supervisors

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**SUBJECT** CAO MONTHLY STATUS REPORT – MAY 2004

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## COUNTY ADMINISTRATIVE OFFICE

- Acquisition of Court Relocation Space for Seismic Retrofit Project – Contact: Gerry Newcombe, 387-9046
- Preparation and Sale of Pension Obligation Bonds – Contact: Gerry Newcombe, 387-9046
- Preparation and Sale of 2004-05 Tax and Revenue Anticipation Notes (TRANS) – Contact: Gerry Newcombe, 387-9046
- Completion of Master Space Plan for San Bernardino – Contact: Gerry Newcombe, 387-9046
- Lytle Creek North - CFD Formation and Waste Water Treatment Plant Construction – Contact: Gerry Newcombe, 387-9046
- Transfer of court facilities to state (SB 1732) – Contact: Gerry Newcombe, 387-9046

## ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP (ED/PSG)

### Airports

- Chino Valley Fire Department Lease at Chino Airport – Contact: Bill Ingraham, 387-7806
- Chino Airport Master Plan - Contact: Bill Ingraham, 387-7806
- Apple Valley Airport Governance Committee – Contact: Bill Ingraham, 387-7806
- Apple Valley and Barstow-Daggett Airports Airport Layout Plans – Contact: Bill Ingraham, 387-7806
- Barstow-Daggett Airport Security Fencing Project – Contact: Bill Ingraham, 387-7806

### Economic and Community Development

- Update of the county's 2004-05 Consolidated Plan - Contact: Tom Laurin, 388-0808
- California Association of Local Economic Development (CALED) Award of Merit received by ECD and JESD for Energy Efficiency Program – Contact: Tom Laurin, 388-0808

## **CAO Monthly Status Report**

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- Business Expansion Loan awarded to Dalton Trucking, Inc. located in San Sevaire Enterprise Zone – Contact: Tom Laurin, 388-0808
- Small Business Enhancement Loan awarded to Eileen Blackwell dba All Seasons Resort Rentals, Big Bear Lake – Contact: Tom Laurin, 388-0808
- County's Business Resource Centers, in High Desert and West End served more than 500 businesses and hosted 13 training seminars – Contact: Tom Laurin, 388-0808
- Harper Lake Energy Project received financing for development of dairy-energy farm to eventually generate 1,500 new jobs – Contact: Tom Laurin, 388-0808
- Grant Application to the USDA Forest Service for Southern California Drought Assistance Funds -- Rural Development Program in the amount of \$3,357,240 - Contact: Tom Laurin, 388-0808
- RFP for project solicitation for Bark Beetle wood utilization operations as a result of Board acceptance of the USDA Forest Service for Southern California Drought Assistance Funds--Rural Development Program in the Amount of \$3,357,240 - Contact: Tom Laurin, 388-0808
- Crestline Building Façade Improvement Grant Program - Contact: Tom Laurin, 388-0808
- County's Comprehensive Economic Development Study (CEDS) - Contact: Tom Laurin, 388-0808
- High Desert Opportunity 2003 - Contact: Tom Laurin, 388-0808

### **Jobs and Employment Services**

- Regional partnership with Riverside County for Workforce Investment Act Rapid Response activities – Contact: Barbara Halsey, 388-4389
- Accessibility assessments of Employment Resource Center facilities and programs - Contact: Barbara Halsey, 388-4389

### **Land Use Services**

- Citrus Plaza Regional Mall - Contact: Michael Hays, 387-4141; Julie Rynerson, 387-4146
- Kaiser Commerce Center - Contact: Michael Hays, 387-4141; Julie Rynerson, 387-4146
- California Speedway - Contact: Michael Hays, 387-4141; Julie Rynerson, 387-4146
- Lewis Operation Company/Apple Valley - Contact: Michael Hays, 387-4141; Julie Rynerson, 387-4146
- General Plan Update - Community Meetings - Contact: Michael Hays, 387-4141; Randy Scott, 387-0236

### **Library**

- Twentynine Palms expansion and remodeling rededication May 27, 2004, at 2:30 p.m. - Contact: Ed Kieczkowski, 387-5721

### **Registrar of Voters**

- Electronic Voting System Decertification - Contact: Scott Konopasek, 387-2083

## **HUMAN RESOURCES**

- New Workers' Compensation Reform bill - Contact: Pamela Thompson, 386-8620
- Safety inspections of all county facilities in the high desert (Yucca Valley, Morongo Valley, Twenty-Nine Palms, Barstow) before the end of June - Contact: Pamela Thompson, 386-8620
- Employee Relations negotiations with SBPEA (issues pertaining to registered nurses) - Contact: Elizabeth Sanchez, 387-6051
- New Fair Labor Standards Act (FLSA) regulations - Contact: Elizabeth Sanchez, 387-6051

## **HUMAN SERVICES SYSTEM**

### **Public Health**

- Performance-based Ambulance Contracts - Contact: Jim Felten, 387-9146
- Restaurant Inspections/Grading System - Contact: Jim Felten, 387-9146
- Bioterrorism Preparedness - Contact: Jim Felten, 387-9146
- Tobacco Ordinance Revisions - Contact: Jim Felten, 387-9146
- West Nile Virus - Contact: Jim Felten, 387-9146
- Wood-chip Disposal - Contact: Jim Felten, 387-9146

## **INFORMATION SERVICES (ISD)**

- GIS Parcel Base Map Completion Project - Contact: Leyden Hahn, 388-5501

## **INTERNAL SERVICES GROUP**

### **Architecture and Engineering (A&E)**

- High Desert Juvenile Detention & Assessment Center Construction – Contact: Dan Ojeda, 387-5025; Project No. 10740  
<http://countyline/CIPRIS/Default.asp?user=quest>
- Juvenile Dependency Court and Department of Children's Services Building Construction – Contact: Dan Ojeda, 387-5025; Project No. 10120;  
<http://countyline/CIPRIS/Default.asp?user=quest>
- Central Courthouse Seismic Retrofit Project – Contact: Bob Marlin, 387-5383; Project No. 10830  
<http://countyline/CIPRIS/Default.asp?user=quest>

## **Facilities Management**

- Utilization of "Free" Labor – Contact: Dave Gibson, 387-2230
- Glen Helen Water System – Contact: Dave Gibson, 387-2230
- Parking/Wayfinding Signage – Superblock – Contact: Dave Gibson, 387-2230
- Replace security system – County Government Center – Contact: Dave Gibson, 387-2230
- Installation of concrete bollards on North Mountain View Ave. San Bernardino – Contact: Dave Gibson, 387-2230

## **CAO Monthly Status Report**

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- Installation of Grease Inceptor at South Kitchen Central Juvenile Hall – Contact: Dave Gibson, 387-2230
- Request for Proposal (RFP) for the Water Quality Management Contract – Contact: Dave Gibson, 387-2230
- Request for Proposal (RFP) for the Sewage Treatment at the Glen Helen Pavilion – Contact: Dave Gibson, 387-2230
- Request for Proposal (RFP) for the Elevator Repairs and Services Contract – Contact: Dave Gibson, 387-2230
- Seasonal Flower Planting at the Old Courthouse -downtown San Bernardino – Contact: Dave Gibson, 387-2230
- Assist A&E in developing plan to connect current irrigation system at the Sheriff's Training Facilities at Glen Helen to reclaim treated water - Contact: Dave Gibson, 387-2230

### **Fleet Management**

- Study of county vehicle operations - Contact: Roger Weaver, 387-7870

### **Purchasing**

- Countywide RFP training by Purchasing Contracts Section – Contact: Aurelio De La Torre, 387-2074
- Computer to Plate System for Printing Services – Contact: Aurelio De La Torre, 387-2074
- Purchasing Strategic Plan – Contact: Aurelio De La Torre, 387-2074

### **Real Estate Services**

- County Government Center food services - Contact: David Slaughter, 387-7813

MU:va

cc: Management Forum  
Public Information Officers  
Executive Secretaries